Government of St. Vincent and the Grenadines

ADVERTISEMENT

POST OF COMMUNICATION OFFICER, MINISTRY OF FISHERIES, MARINE AND LAND CONSERVATION AND CLIMATE RESILIENCE

Applications are invited from suitably qualified persons to fill the post of **COMMUNICATION OFFICER,** Ministry of Fisheries, Marine and Land Conservation and Climate Resilience

QUALIFICATIONS AND EXPERIENCE

Applicants should possess:

1. A Bachelor Degree in Communications, Marketing, Journalism, Public Relations, Public Administration, Business Administration, Media or a related field.
2. Two (2) years' work experience in the field of Media relations, research documentation, report writing, Journalism, Public Relations, Marketing or a related field.

DUTIES

- Develop and implement the Ministry's communications and public engagement activities.
- Promote the Ministry's programmes, projects, achievements and public image through appropriate communication channels.
- Coordinate stakeholder engagement with fishers, coastal communities, civil society organisations, development partners and other relevant stakeholders.
- Liaise with Government ministries and agencies, the Agency for Public Information, media organisations and other partners on communications and public information activities.
- Draft, edit and disseminate press releases, newsletters, speeches, briefing notes, publications, website content, social media content and other communication materials.
- Create, manage and regularly update the Ministry's social media and digital communication platforms.
- Provide communications support for Ministry events, consultations, workshops, projects and public-awareness activities, including photography and documentation.
- Support the development of communication materials, including brochures, posters, infographics and other digital and print products.
- Monitor media coverage and public engagement relating to the Ministry and advise on emerging communication issues.
- Maintain an organized digital archive of photographs, publications, media releases and other communications materials.
- Prepare periodic reports on communications, public outreach and stakeholder engagement activities.
- Perform other related duties as may be assigned by the Permanent Secretary.

SALARY AND ALLOWANCES

Salary will be paid at the rate of $50,292 x $2,496 - $65,268 in Grade F.

CLOSING DATE FOR APPLICATIONS

Applications including Curriculum Vitae, certified copies of proof of qualifications and two (2) recent testimonials, should be submitted to the Chief Personnel Officer, Personnel Department, Ministerial Building, 2nd Floor, Kingstown, St. Vincent and the Grenadines, no later than **December 11, 2026.**